



## School Tours Policies & Procedures

### **Guidelines for all museum visits**

The Museum of the American Arts and Crafts movement is pleased to offer school tours. Discover the American Arts and Crafts movement through educational programming created with your curriculum and students' developmental needs in mind. Our museum tours and educational programming engages students in active discussions and inquiry skills to foster student visual thinking.

### **What will students see?**

Students will explore the American Arts and Crafts movement and American life at the turn of the 20<sup>th</sup> century through object-based learning. Our tours focus on a limited number of carefully curated objects highlighting the American Arts and Crafts movement through furniture, pottery, tiles, lighting, textiles, photography, fine arts, woodblocks, metalwork, period room installations and more! Our tours allow students to gain a deep understanding of the values and goals of the American Arts and Crafts movement. After the gallery visit program we encourage teachers and chaperones to spend extra time with students in the galleries visiting art works and other exhibitions not covered in the lesson. 1-hour hands on learning workshop experiences are available for an additional fee of \$100 *per workshop*, with a maximum of 30 students per workshop.

For groups larger than 30 students electing to participate in workshops, the entire group will be split, and will switch places after the first group completes their workshop. The \$100 fee applies to each workshop session.

For workshop inquiries please contact Brian Buttafuoco, Director of Education at [bbuttafuoco@museumaacm.org](mailto:bbuttafuoco@museumaacm.org).

### **How can I sign up?**

Excited to learn more about the American Arts & Crafts movement? We are excited to see you! To request a tour please complete the School Tour Request form. Please send your tour request form to [tours@museumaacm.org](mailto:tours@museumaacm.org).

## At a Glance

### **When can we visit?**

School tours are available Tuesday – Thursday from 10 am-3pm.

### **How many students can I bring?**

To provide the best experience, guided tours can accommodate between 10 and 60 students.

Larger groups may schedule a self-guided tour.

### **How long are school visits?**

Guided tours are 1 hour long.

### **How much does it cost?**

Student (aged 6-17): \$7

Teacher: Free

Required chaperones: Free

### **What are requirements for chaperones?**

The museum requires one adult chaperone (non-student over age 18) per ten students. Additional chaperones may attend at the discounted chaperone rate of \$22.

**How can I pay for a school tour?**

We encourage schools to pay for their tour upon arrival. We ask that payment for school tours be made as one transaction by cash, credit, or check.

**What is your cancellation policy?**

Cancellations must be received at least 24 hours in advance, otherwise groups will be billed for the full price of the program.

**What do I need to know before the museum visit?**

Previewing the museum is recommended to help you prepare for your visit. The Museum of the American Arts and Crafts Movement is open Tuesday - Saturday between 10 am and 4 pm, and on Sunday between 12 pm - 4 pm. Please visit <https://www.museumaacm.org/> for more information. We offer a special educator ticket price of \$20. Please show your teacher ID at the admissions desk for this special offer.

Review guidelines for Mastering the Museum of the American Arts and Crafts Movement with your students. See below!

# Mastering the Museum of the American Arts and Crafts Movement!



---

Chaperones must remain with students at all times.

Only pencil and paper are allowed in the galleries.

No food or drinks allowed in the galleries.

Experience objects with your eyes and minds, not your hands.

Be curious! Ask lots of questions.

Document your trip! Flash free photos are encouraged.

---

## **What do we do when we arrive at the Museum?**

1) Please arrive 30 minutes before scheduled start of program.

\*Note: Groups arriving more than 15 minutes late are not guaranteed their scheduled program.

- 2) Buses may drop students off in front of the museum on the North side of the building (4<sup>th</sup> Ave. North). Bus parking is located along 4<sup>th</sup> Ave. North. Please have students walk to the museum garden (entrance on 4<sup>th</sup> St. North) where they will meet with their tour guide(s).
- 3) Please encourage students to leave backpacks, lunches, and water bottles on the bus. The Museum of the American Arts and Crafts Movement is not responsible for items damaged, lost, or stolen.

\*Note: The museum encourages students to have lunch in the outdoor garden or the Williams Park (two blocks South).

- 4) Please have one adult enter the museum to submit tour payment at the admission desk while students gather in the garden.
- 5) Chaperones must remain with the group during the entire visit and accept responsibility for monitoring the group's behavior.
- 6) Please be sure to have your group split into groups of 10 or less prior to arrival.
- 7) Name tags are not necessary, but are encouraged.

Have more questions?

Please contact: Brian Buttafuoco, Director of Education

[bbuttafuoco@museumaacm.org](mailto:bbuttafuoco@museumaacm.org)